

State of Idaho Employment Application

Division of Human Resources, PO Box 83720, 700 W. State St., Boise, Idaho 83720-0066

PLEASE NOTE: Complete all parts of the application. If your application is incomplete, or does not clearly show the experience and/or training required, your application may not be accepted. If you have no information to enter in a section, please write N/A.

Announcement Number	Position Title (Job for which you are applying)
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Name and Address	
Name (First, MI, Last)	Social Security Number
Mailing Address	
City, State, and Zip Code	
Home Phone	Message Phone
E-mail Address	May we use e-mail to contact you? Yes <input type="checkbox"/> No <input type="checkbox"/>

Additional Information
Are you a current, classified, State of Idaho employee? Yes <input type="checkbox"/> No <input type="checkbox"/>
I certify that I am in compliance with the provisions of the Selective Service Act (Draft Registration). ** Yes <input type="checkbox"/> No <input type="checkbox"/>
I certify that I am a U.S. citizen, permanent resident, or a foreign national with authorization to work in the United States. ** Yes <input type="checkbox"/> No <input type="checkbox"/>
Have you ever been convicted of, or entered a plea of guilty, no contest, or had a withheld judgment to a felony? ** Yes <input type="checkbox"/> No <input type="checkbox"/> If Yes, please explain:
** These questions must be answered in order to be considered for employment with the State of Idaho

Education (Schools attended after High School or special training received)			
School	From	To	Did you graduate?
Location		Type of degree, diploma, certification, major	
School	From	To	Did you graduate?
Location		Type of degree or diploma	

Work History				
Job Title	From	To	Hrs/Week	Employer
Address	Phone	Supervisor		May we contact this employer? Yes <input type="checkbox"/> No <input type="checkbox"/>
Reason for leaving?				

Job Title	From	To	Hrs/Week	Employer
Address	Phone	Supervisor		May we contact this employer? Yes <input type="checkbox"/> No <input type="checkbox"/>
Reason for leaving?				

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Address	Phone	Supervisor		May we contact this employer? Yes <input type="checkbox"/> No <input type="checkbox"/>
Reason for leaving?				

How did you find out about this position?				
A State Employee <input type="checkbox"/>	Career Fair <input type="checkbox"/>	State Agency Website <input type="checkbox"/>	Department Promotional <input type="checkbox"/>	Job Service <input type="checkbox"/>
Monster.com <input type="checkbox"/>	Newspaper Ad <input type="checkbox"/>	Other Internet Source <input type="checkbox"/>	Prof. Organization website <input type="checkbox"/>	Radio/TV Ad <input type="checkbox"/>
DHR website <input type="checkbox"/>	Recruiter <input type="checkbox"/>	University/College <input type="checkbox"/>	Idaho Commerce & Labor <input type="checkbox"/>	Idaho Works <input type="checkbox"/>

Job Type/Shift				
Full Time <input type="checkbox"/>	Part Time <input type="checkbox"/>		Temporary <input type="checkbox"/>	6 Month <input type="checkbox"/>
9 Month <input type="checkbox"/>	Seasonal <input type="checkbox"/>	Limited Service <input type="checkbox"/>	Shift <input type="checkbox"/>	Night <input type="checkbox"/>

I certify that all answers and statements on this application are true and complete to the best of my knowledge. I understand that should an investigation disclose untruthful or misleading answers, my application may be rejected, my name removed from consideration, or my employment with the State terminated.	
Signature	Date

Check only the cities and/or regions in which you would accept employment.

☐ **Statewide - All of Idaho**

☐ **Region 1 - North Idaho**

- | | | | | |
|--|--|-------------------------------------|---------------------------------------|----------------------------------|
| <input type="checkbox"/> Athol | <input type="checkbox"/> Coeur d'Alene | <input type="checkbox"/> Kingston | <input type="checkbox"/> Priest River | <input type="checkbox"/> Wallace |
| <input type="checkbox"/> Bonners Ferry | <input type="checkbox"/> Coolin | <input type="checkbox"/> Osburn | <input type="checkbox"/> Sandpoint | <input type="checkbox"/> Worley |
| <input type="checkbox"/> Calder | <input type="checkbox"/> Harrison | <input type="checkbox"/> Pinehurst | <input type="checkbox"/> Santa | |
| <input type="checkbox"/> Cataldo | <input type="checkbox"/> Hayden | <input type="checkbox"/> Plummer | <input type="checkbox"/> Spirit Lake | |
| <input type="checkbox"/> Clarks Fork | <input type="checkbox"/> Kellogg | <input type="checkbox"/> Post Falls | <input type="checkbox"/> St. Maries | |

☐ **Region 2 - North Central Idaho**

- | | | | |
|-------------------------------------|--------------------------------------|-----------------------------------|-------------------------------------|
| <input type="checkbox"/> Ahsahka | <input type="checkbox"/> Fleming | <input type="checkbox"/> Lewiston | <input type="checkbox"/> Powell |
| <input type="checkbox"/> Bovill | <input type="checkbox"/> Grangeville | <input type="checkbox"/> Lucile | <input type="checkbox"/> Reeds Bar |
| <input type="checkbox"/> Cottonwood | <input type="checkbox"/> Kamiah | <input type="checkbox"/> Moscow | <input type="checkbox"/> Riggins |
| <input type="checkbox"/> Craigmont | <input type="checkbox"/> Kendrick | <input type="checkbox"/> Orofino | <input type="checkbox"/> Weippe |
| <input type="checkbox"/> Deary | <input type="checkbox"/> Kooskia | <input type="checkbox"/> Potlatch | <input type="checkbox"/> Winchester |

☐ **Region 3 - Southwest Idaho**

- | | | | | |
|------------------------------------|---------------------------------------|-------------------------------------|--------------------------------------|---------------------------------------|
| <input type="checkbox"/> Banks | <input type="checkbox"/> Cascade | <input type="checkbox"/> Grand View | <input type="checkbox"/> McCall | <input type="checkbox"/> New Plymouth |
| <input type="checkbox"/> Boise | <input type="checkbox"/> Council | <input type="checkbox"/> Hammett | <input type="checkbox"/> Meridian | <input type="checkbox"/> Payette |
| <input type="checkbox"/> Bruneau | <input type="checkbox"/> Eagle | <input type="checkbox"/> Homedale | <input type="checkbox"/> Mt. Home | <input type="checkbox"/> Riddle |
| <input type="checkbox"/> Caldwell | <input type="checkbox"/> Emmett | <input type="checkbox"/> Idaho City | <input type="checkbox"/> Nampa | <input type="checkbox"/> Weiser |
| <input type="checkbox"/> Cambridge | <input type="checkbox"/> Glenns Ferry | <input type="checkbox"/> Lowman | <input type="checkbox"/> New Meadows | <input type="checkbox"/> Yellow Pine |
| | | <input type="checkbox"/> Marsing | | |

☐ **Region 4 - South Central Idaho**

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|-----------------------------------|------------------------------------|------------------------------------|-------------------------------------|
| <input type="checkbox"/> Almo | <input type="checkbox"/> Carey | <input type="checkbox"/> Hagerman | <input type="checkbox"/> Picabo |
| <input type="checkbox"/> Bellevue | <input type="checkbox"/> Cotterel | <input type="checkbox"/> Hailey | <input type="checkbox"/> Rupert |
| <input type="checkbox"/> Bliss | <input type="checkbox"/> Fairfield | <input type="checkbox"/> Hollister | <input type="checkbox"/> Shoshone |
| <input type="checkbox"/> Buhl | <input type="checkbox"/> Filer | <input type="checkbox"/> Jerome | <input type="checkbox"/> Sublett |
| <input type="checkbox"/> Burley | <input type="checkbox"/> Gooding | <input type="checkbox"/> Ketchum | <input type="checkbox"/> Twin Falls |

☐ **Region 5 - East Idaho**

- | | | | | |
|---|---|-------------------------------------|---------------------------------------|--------------------------------------|
| <input type="checkbox"/> Aberdeen | <input type="checkbox"/> Dubois | <input type="checkbox"/> Malad City | <input type="checkbox"/> Rexburg | <input type="checkbox"/> Sterling |
| <input type="checkbox"/> American Falls | <input type="checkbox"/> Grace | <input type="checkbox"/> McCammon | <input type="checkbox"/> Rigby | <input type="checkbox"/> Sugar City |
| <input type="checkbox"/> Ashton | <input type="checkbox"/> Idaho Falls | <input type="checkbox"/> Montpelier | <input type="checkbox"/> Ririe | <input type="checkbox"/> Swan Valley |
| <input type="checkbox"/> Blackfoot | <input type="checkbox"/> Inkom | <input type="checkbox"/> Mud Lake | <input type="checkbox"/> Roberts | <input type="checkbox"/> Terretton |
| <input type="checkbox"/> Downey | <input type="checkbox"/> Irwin | <input type="checkbox"/> Paris | <input type="checkbox"/> Soda Springs | <input type="checkbox"/> Victor |
| <input type="checkbox"/> Driggs | <input type="checkbox"/> Island Park | <input type="checkbox"/> Pocatello | <input type="checkbox"/> St. Anthony | <input type="checkbox"/> Wayan |
| | <input type="checkbox"/> Lava Hot Springs | <input type="checkbox"/> Preston | | |

☐ **Region 6 - Central Idaho**

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|----------------------------------|---------------------------------------|----------------------------------|-------------------------------------|----------------------------------|
| <input type="checkbox"/> Arco | <input type="checkbox"/> Ellis | <input type="checkbox"/> Leadore | <input type="checkbox"/> North Fork | <input type="checkbox"/> Stanley |
| <input type="checkbox"/> Challis | <input type="checkbox"/> Gibbonsville | <input type="checkbox"/> Mackay | <input type="checkbox"/> Salmon | |

VETERANS PREFERENCE FORM VP-1

If you are requesting veterans preference points, please complete this form.

Idaho law provides veterans preference points for veterans or eligible spouses who:

- Have been in active service in the armed forces of the United States during one of the time periods shown in Section One below OR have been awarded an Armed Forces Expeditionary Medal,
- Are disabled veterans who served on active duty in the armed forces at any time, OR
- Are Purple Heart recipients, OR
- Are the widow or widower of such individuals and who have not remarried. OR
- Are the qualifying spouses of eligible disabled veterans who cannot qualify for any public employment because of a service-connected disability.

VETERANS PREFERENCE INFORMATION

To determine your eligibility for veterans preference points, please complete all applicable section(s).

NOTE: Preference points are used only for the initial appointment in each state agency after veteran status is obtained, and not for promotion.

GENERAL ELIGIBILITY

1. Were you discharged under honorable conditions, or are you the spouse of an honorably discharged, preference-eligible veteran claiming preference under Section Three or Four?

YES ☐ NO ☐

If you answered NO to the above question, you are not eligible for preference points.

2. Have you ever received an "initial appointment" by any State of Idaho agency? YES ☐ NO ☐

If you answered YES to the above question, you are not eligible for preference points.

SECTION ONE: PREFERENCE ELIGIBLE VETERANS

(Reference Idaho Code, Title 65, Chapter 5, and 5 U.S.C. Section 2108)

The term 'active duty' means full-time duty in the Armed Forces, other than active duty for training

☐ I served on active duty at any time from December 7, 1941 and ending July 1, 1955.

☐ I served on active duty for 180 consecutive days, any part of which occurred after January 31, 1955, and before October 15, 1976

☐ I served on active duty at any time from August 2, 1990 and ending on January 2, 1992.

☐ I served on active duty for a period of more than 180 consecutive days, any part of which occurred during the period beginning on September 11, 2001, and ending when prescribed by Presidential proclamation or by law as the last date of Operation Iraqi Freedom.

☐ I have been awarded an Armed Forces Expeditionary Medal (AFEM). All AFEM's whether listed here or not, are qualifying for veterans preference and must be shown on your DD Form 214. Examples of some of the most common campaign medals are: Vietnam (Service Medal), El Salvador, Lebanon, Granada, Panama, Bosnia, Kosovo, Afghanistan, Southwest Asia (Persian Gulf), Somalia, and Haiti. (Award of the National Defense Service medal alone does NOT qualify).

For a listing of Wars, Campaigns, and Expeditions of the Armed Forces which qualify for veterans preference, go to: www.opm.gov/veterans/html/vgmedal2.htm.

☐ I do not meet any of the selections above, but I served on active duty in the armed forces of the United States for a period of more than one hundred eighty (180) days and was honorably discharged.

SECTION TWO: DISABLED VETERANS AND PURPLE HEART RECIPIENTS

1. Have you served on active duty in the Armed Forces at any time, and do you have a current service-connected disability of 10% or more, or are you a Purple Heart recipient? YES ☐ NO ☐
2. Have you served on active duty in the Armed Forces at any time, and do you have a current service-connected disability of 30% or more? YES ☐ NO ☐

SECTION THREE: SPOUSES OF DISABLED VETERANS

- Are you the spouse of an eligible disabled veteran who cannot qualify for any public employment because of a service-connected disability? YES ☐ NO ☐

SECTION FOUR: WIDOWS OR WIDOWERS OF PREFERENCE ELIGIBLE OR DISABLED VETERANS

Are you a widow or widower of a preference eligible veteran as shown in Section One, and have you remained unmarried? YES ☐ NO ☐

OR

Are you a widow or widower of a disabled veteran or Purple Heart recipient and have you remained unmarried? YES ☐ NO ☐

If you have any questions regarding veterans preference points, please call the Division of Human Resources at 208-334-2263.

Name (Please Print)

Signature

Social Security Number

Date

By my signature above, I certify that all answers and statements on this application are true and complete to the best of my knowledge. I understand that should an investigation disclose inaccurate or misleading answers, my application may be rejected, my name removed from consideration or my employment with the state terminated.